



HORNBECK OFFSHORE OPERATORS, LLC

Service with Energy

Phone(985) 727-2000

RETURN TO:

Fax (985) 727-3788

jobs@hornbeckoffshore.com

103 Northpark Blvd. Ste. 300

Covington, LA 70433

PLEASE PRINT

Date of Application: _____

Type of Position: Offshore [] Shoreside []

Name: _____ SSN: _____

Address: _____

City: _____ State: _____ Zip: _____

E-mail Address: _____

Home Phone: _____ Cell Phone: _____ Other Phone: _____

Offshore position desired:

OSV Positions	Tug and Barge Positions
Master []	Master []
Mate []	Mate []
Engineer []	Engineer []
Able Seaman []	Able Seaman []
Ordinary Seaman []	Ordinary Seaman []
Cook []	Tankerman []
Other Position:	

**APPLICANTS WILL RECEIVE
 CONSIDERATION FOR
 POSITIONS, WITHOUT
 REGARD TO RACE, COLOR,
 RELIGION, AGE, SEX,
 DISABILITY, OR VETERAN
 STATUS**

Schedule Desired:

14 days on, 14 days off []	21 days on, 21 days off []
28 days on, 14 days off []	42 days on, 21 days off []
Other Schedule:	

Shore-based Position Desired:

On what date will you be available to begin work? _____

What is your desired day rate or salary? _____

Have you ever worked for Hornbeck Offshore Operators or any of it's affiliates before? YES [] NO []

If yes, where? _____

When? From: _____ To: _____ Job Title: _____

Providing a false or misleading answer on this application may result in denial of employment or termination if disclosed after hire.

Have you ever been convicted of a crime, other than a minor traffic infraction, within the past 10 years?
 YES [] NO [] If yes, please explain:

(Do not disclose arrests or convictions which have been sealed or expunged. Massachusetts residents should only list convictions occurring within the past 5 years. Disclosing a conviction will not necessarily result in the denial of employment. Factors such as the conviction's relevancy to the position, age and time of offense, seriousness and nature of violation, and rehabilitation will be taken into account.)

Have you ever been discharged (Fired) or asked to resign from any employment? YES [] NO []
 If yes, please explain:

EDUCATION

	Name and Location of School	Course of Study	No. of Years Completed	Diploma or Degree Received
High School				
Vocational or Trade School				
Vocational or Trade School				
College				
Post-Graduate or Professional				

EMPLOYMENT HISTORY (Start with your present or most recent position)

Are you presently employed? YES [] NO [] If yes, may we contact your employer? YES [] NO []

If presently employed, why are you considering leaving?

Name of Employer		Telephone Number ()	
Full Address (Including Street, City, State & Zip)		Supervisor's Name and Title	
Dates Employed From Month/Day/Year	To Month/Day/Year	Beginning Position	Ending Position
Describe Your Job Duties and Responsibilities			Starting Pay:
			Ending Pay:
Reason for Leaving:			

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PAST EMPLOYMENT (Start with most recent position and go back 15 years. Attach additional pages if necessary)

Name of Employer		Telephone Number ()	
Full Address (Including Street, City, State & Zip)		Supervisor's Name and Title	
Dates Employed From Month/Day/Year	To Month/Day/Year	Beginning Position	Ending Position
Describe Your Job Duties and Responsibilities			Starting Pay: Ending Pay:
Reason for Leaving:			

Name of Employer		Telephone Number ()	
Full Address (Including Street, City, State & Zip)		Supervisor's Name and Title	
Dates Employed From Month/Day/Year	To Month/Day/Year	Beginning Position	Ending Position
Describe Your Job Duties and Responsibilities			Starting Pay: Ending Pay:
Reason for Leaving:			

Name of Employer		Telephone Number ()	
Full Address (Including Street, City, State & Zip)		Supervisor's Name and Title	
Dates Employed From Month/Day/Year	To Month/Day/Year	Beginning Position	Ending Position
Describe Your Job Duties and Responsibilities			Starting Pay: Ending Pay:
Reason for Leaving:			

Name of Employer		Telephone Number ()	
Full Address (Including Street, City, State & Zip)		Supervisor's Name and Title	
Dates Employed From Month/Day/Year	To Month/Day/Year	Beginning Position	Ending Position
Describe Your Job Duties and Responsibilities			Starting Pay: Ending Pay:
Reason for Leaving:			

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PERSONAL OR PROFESSIONAL REFERENCES

#1 Name	Occupation
Relationship to you:	Is this a Hornbeck Employee?
Full Address (Including Street, City, State & Zip) Street _____ City _____ State _____ Zip _____	Telephone Number ()
#2 Name	Occupation
Relationship to you:	Is this a Hornbeck Employee?
Full Address (Including Street, City, State & Zip) Street _____ City _____ State _____ Zip _____	Telephone Number ()
#3 Name	Occupation
Relationship to you:	Is this a Hornbeck Employee?
Full Address (Including Street, City, State & Zip) Street _____ City _____ State _____ Zip _____	Telephone Number ()

RECRUITMENT SOURCE

How did you hear about us?

- Magazine
 Internet
 Job Fair

- HOO Employee
 Worked with or
 seen our vessels

- Your School
 Other (please explain below)

EMPLOYMENT ELIGIBILITY

Are you at least 18 years of age? YES NO

Only US Citizens or aliens who have a legal right to work in the USA are eligible for employment. If hired, can you provide genuine documentation establishing your identity and eligibility to be legally employed in the United States of America? YES NO

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For Offshore Fleet Positions Only

US COAST GUARD CREDENTIALS

What rating is endorsed on your Merchant Mariner's License?

- OS/Wiper/SD AB OSV AB Limited Other _____
 QMED/Oiler AB Special AB Unlimited

What is the capacity of your US Coast Guard License? (Please check all that apply & fill in tonnage limitations)

- Master, _____ Gross Registered Tons (Domestic), _____ Gross Tons (ITC)
 Master of Towing Vessels Upon: Oceans, Near Coastal, Western Rivers/ Tonnage Limit _____

- Chief Mate Unlimited, Second Mate Unlimited, Third Mate Unlimited
 Mate, _____ Gross Registered Tons (Domestic), _____ Gross Tons (ITC)
 Mate of Towing Vessels Upon: Oceans, Near Coastal, Western Rivers/ Tonnage Limit _____

- Chief Engineer Unlimited Limited, Offshore Supply Vessels, Limited to _____ Tons, _____ HP
 First Assistant Engineer, Second Assistant Engineer, Third Assistant Engineer
 Designated Duty Engineer, 1,000 HP, 4,000 HP, Unlimited/Any Horsepower
 Near Coastal, Upon Oceans, Gas Turbines

ENDORSEMENTS, CERTIFICATIONS, & TRAINING

Please check all that apply to you

- | | | |
|---|---|---|
| <input type="checkbox"/> First Class Pilotage | <input type="checkbox"/> Basic Safety Training | <input type="checkbox"/> Advanced Firefighting |
| <input type="checkbox"/> Oceans | <input type="checkbox"/> STCW-95 | <input type="checkbox"/> Hazwoper |
| <input type="checkbox"/> DP Induction | <input type="checkbox"/> Lifeboatman | <input type="checkbox"/> Hydrogen Sulfide (H2S) |
| <input type="checkbox"/> DP Simulator | <input type="checkbox"/> Medical Care Provider | <input type="checkbox"/> Tankerman PIC |
| <input type="checkbox"/> DP Operators Certificate | <input type="checkbox"/> Medical Person in Charge | <input type="checkbox"/> Confined Space Entry |
| <input type="checkbox"/> GMDSS | <input type="checkbox"/> Passport | <input type="checkbox"/> Certified Rigger (5 th Edition) |
| <input type="checkbox"/> ARPA | <input type="checkbox"/> OMSA Designated Assessor | <input type="checkbox"/> Certified Crane Operator |
| <input type="checkbox"/> Bridge Resource Management | <input type="checkbox"/> ABS Internal Auditor | <input type="checkbox"/> ServSafe |

Please submit copies of your USCG MMD, License, and Endorsements as well as copies of the endorsements, certifications, and training certificates that you have checked above.

Do you have a valid passport? YES NO If yes, give # and Exp. Date _____

Are you a Veteran of the US Military? YES NO If yes, what branch of service? _____

What were your dates of enlistment? From _____ To: _____

Do you have a current security clearance? YES NO If yes, what type? _____

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Applicant Certification:

- I am hereby requesting consideration for employment with Hornbeck Offshore Operators, LLC (the Company or HOO). By signing below:
- I understand that this application for employment will remain valid for a period of ninety (90) days. If I wish to be considered for employment after that point, I must submit another application.
- I authorize you to investigate all information and statements provided in this application and communicate with persons listed as references, former employers, and any others with whom you desire to check. I release from all liability and responsibility all individuals or entities supplying or collecting such information. If hired, I authorize HOO to disclose to other potential employers information about me, my job performance, and employment history.
- I affirm that the information I have provided in this Employment Application is accurate and complete. Any misrepresentation, deception, or false statement made in this Employment Application may result in my not being considered for employment, and if discovered by the Company after my employment, is grounds for, and may result in, my immediate termination, regardless of the length of time between application and discovery.
- In consideration of my employment, if I am employed, I agree to conform to the employment policies of the Company, and I understand that my employment and compensation are “at will” and can be terminated, with or without notice, at any time, at the option of either the Company or myself. I understand this application does not constitute a contract or agreement for employment for any specific term and that no representative of the Company, other than the Chief Executive Officer, has the authority to enter into any any employment contract with me providing for employment for any specified period of time, or to make any agreement contrary to the foregoing. I further understand that no statement or representation, whether oral or written by any representative or agent of the Company, at any time, can constitute a contract of employment. The company may alter the terms of my employment or employee benefits at any time, with or without prior notice.
- I affirm that I have voluntarily sought employment with a Louisiana-based company and my employment is governed by Louisiana law as supplemented by applicable federal laws. Any dispute arising or relating to my employment with Hornbeck Offshore Operators will be settled in accordance with any dispute resolution policies or proceeding applicable to you. If not applicable, then all disputes will be brought exclusively before the state or federal court of competent jurisdiction in St. Tammany Parish, Louisiana.
- A drug screening and physical exam are required after a conditional offer of employment is made. Failure to successfully complete the required drug screen, a positive result of the drug screen, or failure to meet the minimum physical requirements of the job which you may be offered, with or without reasonable accommodation, will result in the withdrawal of the employment offer.
- This application does not constitute an offer of employment.

Applicant Signature

Date

Printed name of Applicant

Para informacion en espanol, visite www.ftc.gov/credit o escribe a la FTC Consumer Response Center, Room 130-A 600 Pennsylvania Ave. N.W., Washington, D.C. 20580.

A Summary of Your Rights Under the Fair Credit Reporting Act

The federal Fair Credit Reporting Act (FCRA) promotes the accuracy, fairness, and privacy of information in the files of consumer reporting agencies. There are many types of consumer reporting agencies, including credit bureaus and specialty agencies (such as agencies that sell information about check writing histories, medical records, and rental history records). Here is a summary of your major rights under the FCRA. For more information, including information about additional rights, go to www.ftc.gov/credit or write to: Consumer Response Center, Room 130-A, Federal Trade Commission, 600 Pennsylvania Ave. N.W., Washington, D.C. 20580.

You must be told if information in your file has been used against you. Anyone who uses a credit report or another type of consumer report to deny your application for credit, insurance, or employment – or to take another adverse action against you – must tell you, and must give you the name, address, and phone number of the agency that provided the information.

- You have the right to know what is in your file. You may request and obtain all the information about you in the files of a consumer reporting agency (your “file disclosure”). You will be required to provide proper identification, which may include your Social Security number. In many cases, the disclosure will be free. You are entitled to a free file disclosure if:
- a person has taken adverse action against you because of information in your credit report;
- you are the victim of identify theft and place a fraud alert in your file; your file contains inaccurate information as a result of fraud; you are on public assistance; you are unemployed but expect to apply for employment within 60 days.

In addition, by September 2005 all consumers will be entitled to one free disclosure every 12 months upon request from each nationwide credit bureau and from nationwide specialty consumer reporting agencies. See www.ftc.gov/credit for additional information.

You have the right to ask for a credit score. Credit scores are numerical summaries of your credit-worthiness based on information from credit bureaus. You may request a credit score from consumer reporting agencies that create scores or distribute scores used in residential real property loans, but you will have to pay for it. In some mortgage transactions, you will receive credit score information for free from the mortgage lender.

You have the right to dispute incomplete or inaccurate information. If you identify information in your file that is incomplete or inaccurate, and report it to the consumer reporting agency, the agency must investigate unless your dispute is frivolous. See www.ftc.gov/credit for an explanation of dispute procedures.

Consumer reporting agencies must correct or delete inaccurate, incomplete, or unverifiable information. Inaccurate, incomplete or unverifiable information must be removed or corrected, usually within 30 days. However, a consumer reporting agency may continue to report information it has verified as accurate.

Consumer reporting agencies may not report outdated negative information. In most cases, a consumer reporting agency may not report negative information that is more than seven years old, or bankruptcies that are more than 10 years old.

Access to your file is limited. A consumer reporting agency may provide information about you only to people with a valid need -- usually to consider an application with a creditor, insurer, employer, landlord, or other business. The FCRA specifies those with a valid need for access.

You must give your consent for reports to be provided to employers. A consumer reporting agency may not give out information about you to your employer, or a potential employer, without your written consent given to the employer. Written consent generally is not required in the trucking industry. For more information, go to www.ftc.gov/credit.

You may limit “prescreened” offers of credit and insurance you get based on information in your credit report. Unsolicited “prescreened” offers for credit and insurance must include a toll-free phone number you can call if you choose to remove your name and address from the lists these offers are based on. You may opt-out with the nationwide credit bureaus at 1-800-5-OPTOUT.

You may seek damages from violators. If a consumer reporting agency, or, in some cases, a user of consumer reports or a furnisher of information to a consumer reporting agency violates the FCRA, you may be able to sue in state or federal court.

Identity theft victims and active duty military personnel have additional rights. For more information, visit www.ftc.gov/credit. States may enforce the FCRA, and many states have their own consumer reporting laws. In some cases, you may have more rights under state law. For more information, contact your state or local consumer protection agency or your state Attorney General.

Hornbeck Offshore Operators uses a 3rd party contractor to conduct background screening of applicants. Although we do not perform a credit check for credit worthiness, the background checks we use are governed by the Fair Credit Reporting Act. Please read the description of your rights under this law on the preceding page and complete the authorization below.

CONSENT TO PROCUREMENT OF CONSUMER CREDIT REPORT

I understand that, as a condition of my consideration for employment with Hornbeck Offshore Operators, LLC (the Company), or as a condition of my continued employment with the Company, the Company may obtain a consumer report that includes, but is not limited to, my creditworthiness or similar characteristics, employment and education verifications, social security verification, criminal and civil litigation history, personal interviews, DMV records, any other public records and any other information bearing on my credit standing, credit capacity, character, general reputation, personal characteristics and trustworthiness.

I hereby authorize and consent to the Company's procurement of such a report. I understand that, pursuant to the federal Fair Credit Reporting Act, the Company will provide me with a copy of any such report if the information contained in such report is, in any way, to be used in making a decision regarding my fitness for employment with the Company. I further understand that such report will be made available to me prior to any such decision being made, along with the name and address of the reporting agency that produced the report.

Signature of Applicant or Employee Date

Printed Name of Applicant or Employee

(If applying for the position of Captain, Mate, or Engineer)

Driver's License Number and State

**VOLUNTARY SELF-IDENTIFICATION
(CONFIDENTIAL-FOR STATISTICAL USE ONLY)**

We are an equal opportunity employer and do not discriminate on the basis of race, color, religion, sex, age, national origin, disability, veteran status, sexual orientation or any other classification protected by federal, state or local law. The information below will be used only in the compilation of data for affirmative action reporting.

Completion of this data is voluntary and will not affect your opportunity for employment or terms or conditions of employment, if hired. Identification can be declared at any time prior to or, if applicable, after hire. Please return this page with your application.

PLEASE COMPLETE IN FULL:

Date: _____ Position applied for: _____

Name: _____ Social Security # _____

Sex: (Circle appropriate response) Male / Female

Date of birth: _____ Applicant's zip code: _____

RACE/ETHNICITY:

(Please check one of the descriptions below corresponding to the ethnic group with which you most identify.)

___ **Hispanic or Latino** – A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin regardless of race.

___ **White (Not Hispanic or Latino)** – A person having origins in any of the original peoples of Europe, the Middle East, or North Africa.

___ **Black or African American (Not Hispanic or Latino)** – A person having origins in any of the black racial groups of Africa.

___ **Native Hawaiian or Other Pacific Islander (Not Hispanic or Latino)** – A person having origins in any of the peoples of Hawaii, Guam, Samoa, or other Pacific Islands.

___ **Asian (Not Hispanic or Latino)** – A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian Subcontinent, including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.

___ **American Indian or Alaska Native (Not Hispanic or Latino)** – A person having origins in any of the original peoples of North and South America (including Central America), and who maintain tribal affiliation or community attachment.

___ **Two or More Races (Not Hispanic or Latino)** – All persons who identify with more than one of the above five races.

___ **Race missing or unknown** - Applies to **Applicants only**, where a resume or application that is screened is received without any racial or ethnic identification and no further contact is made with the applicant.

VETERAN STATUS:

(Please check one if it describes your veteran status.*)

___ **SPECIAL DISABLED VETERAN:** Means (A) a veteran who is entitled to compensation (or who, but for the receipt of military retired pay, would be entitled to compensation) under laws administered by the Department of Veteran Affairs for a disability rated at 10 or 20 percent in the case of a veteran who has been determined to have a serious employment disability or (B) a person who was discharged or released from active duty because of a service-connected disability.

___ **VIETNAM ERA VETERAN:** A Vietnam Era veteran is a person who (1) served on active duty for a period of more than 180 days, any part of which occurred between August 5, 1964, and May 7, 1975, and was discharged or released with other than a dishonorable discharge; (2) was discharged or released from active duty for a service connected disability if any part of such active duty was performed between August 5, 1964, and May 7, 1975; or (3) served on active duty for more than 180 days and served in the Republic of Vietnam between February 28, 1961, and May 7, 1975.

* Veteran status may only be requested after a job offer is made.

Personal and Confidential

This page contains sensitive information, store in secure "Affirmative Action Forms" files, separately from personnel records!